



Infant and Early Childhood Mental Health Program - Intern Application  
Westside Children's Center

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Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone (Home): \_\_\_\_\_ City \_\_\_\_\_  
(Other—work, cell, etc.): \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Are you currently enrolled in an: MFT Program \_\_\_ MSW Program \_\_\_

**Education**

Graduate School: \_\_\_\_\_  
Degree: \_\_\_\_\_ Year completed or anticipated: \_\_\_\_\_  
Graduate School: \_\_\_\_\_  
Degree \_\_\_\_\_ Year completed: \_\_\_\_\_  
Undergraduate School: \_\_\_\_\_  
Degree \_\_\_\_\_ Year completed \_\_\_\_\_

**Professional Experience**

**Internships/Traineeships (include dates, responsibilities, population served):**

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**Related Volunteer/Professional Experience (include dates, responsibilities, population served):** \_\_\_\_\_

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**Languages Spoken** (Note: Only indicate languages other than English in which you are fluent.)

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**Additional Qualification/Expertise** (Trainings, certifications, etc.)

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**What is your theoretical orientation if known?** \_\_\_\_\_

**Note:** Any prior convictions eligible for an approved exemption may take up to 90 days to process from the time of internship acceptance and background check.

**References (do not include personal therapists):**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Statement of Interest**

Completion of the application includes a 1-2 page, double-spaced "Biographical Statement". Please address the following prompts in short answer format 1-2 paragraphs.

- 1) Reason(s) for applying for a traineeship at Westside Children's Center.
- 2) Describe your particular interest in one or more of the following: 1) Early Childhood Mental Health 2) Trauma Informed Care 3) Adverse Childhood Experiences 4) Working with at Risk Populations
- 3) Describe your interest in one or more of the following: 1) Early Education Services 2) Child Welfare Services (Family Preservation, Prevention and Aftercare, Foster Care and Adoptions).
- 4) Describe the benefits of providing in-home and/or community based mental health services.
- 5) Describe why personal therapy may be beneficial for therapists.

**Additional Information**

Please attach a resume or CV to this application. Complete the application form even if it duplicates information contained in your resume or CV.

**Schedule of Availability**



Please complete the Availability Schedule and return with your packet. Some services will require evening or weekend hours to meet the needs of the individuals and families served by WCC.

**Service Location**

Services are provided primarily in the home, however some services may be provided at WCC's Early Education site: 12120 Wagner St. Culver City, CA 90230, or Administration and Child Welfare Site: 5721 W. Slauson Ave. Culver City, CA 90230

**Expected Time Commitment**

MFT and MSW Trainees/Interns will be expected to make a nine to twelve month commitment to a 20 hours per week internship placement at WCC. Interns are expected to be on site on Wednesdays from 9am to 1pm for training and group supervision.

**Comments (additional pertinent info about yourself; questions or concerns):**

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**Your signature below indicates that you have answered all of the above questions fully and to the best of your knowledge; that you have read and understand the expected time commitment; and that you grant permission to Westside Children's Center to verify any information provided in this application.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return to:** Andrea Lockhart, Ph.D., Infant Mental Health Director

Mail: Andrea Lockhart, Ph.D.  
12120 Wagner Street  
Culver City, California 90230

Fax: Attention: Andrea Lockhart, Ph.D.  
RE: Mental Health Internship  
(310) 391-7488

Email: AndreaL@westsidechildrens.org  
Scan

Should you be accepted for the internship, the following will be required before you can start:

- a copy of your undergraduate diploma
- copies of transcripts (unofficial is fine)
- a TB risk assessment (negative TB test or x-rays)
- Livescan (fingerprinting and background check)
- Proof of immunization for pertussis (whooping cough – usually given in TDAP immunization) and Measles (usually given in MMR immunization)
- You will be required to show vaccination for influenza in the fall or sign a form declining it.
- Copy of valid driver's license and proof of automobile insurance



Name: \_\_\_\_\_

Degree Program (MFT or MSW): \_\_\_\_\_

Number of Hours Desired Weekly: \_\_\_\_\_

Number of Hours Desired Total: \_\_\_\_\_

**\* Please mark all time slots in which you are available. Please remember that a minimum of 20 hours is required and some evenings and weekends will be required, based on client availability. Interns are required to be on site Wednesdays from 9-3pm for training and group supervision.**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00-9:00						
9:00-10:00						
10:00-11:00						
11:00-12:00						
12:00-1:00						
1:00-2:00						
2:00-3:00						
3:00-4:00						
5:00-6:00						
6:00-7:00						
7:00-8:00						
8:00-9:00						